

# **RISK ASSESSMENT: Play Away (Eshton Grange) Venue**

## **Section 1:**

**Play Away is registered a recreational/residential centre for community/voluntary and statutory organizations' that provide for young people it is also a Charitable Organization.**

**The centre is totally inclusive and provides sports and recreational facilities and also outdoor provision.**

**The centre meets the following criteria and upholds its policies in accordance with the requirements governed by relevant bodies:**

*Fire Certificate (IFEDA)*

*Fire Alarm (BFPSA)*

*National Installation Certificate (Electrical Compliance)*

*Portable Appliance Certificate (Electrical Compliance)*

*Public liability and Employers Insurance*

**The venue has the following Fire/Electrical/Pool safety precautions:**

*Automatic fire alarm system*

*Smoke detection System*

*Extinguishers*

*Fire/Drill Procedure*

*Automatic Fire Doors*

*Clearly Identified Fire Exits*

*Emergency Lighting*

*CCTV and DATA Protection for Centre and Public Safety*

## **Section 2:**

**The venue also has additional Health and Safety policies/Documents for:**

*Residential group visits*

*Day Visits*

*Camping Visits*

*Animal Unit visits*

*Mini Bus Use (Liverpool Community Transport)*

*Swimming Pool*

*Staff/Volunteers*

*Equal Opportunities*

**The Centre Manager has implemented Operational Procedures and Emergency Action Plans for centre use.**

**All Play Away staff have been checked by the Disclosure & Barring Service.**

**The Centre Team are also qualified in regard to:**

*Fire safety*

*Pool plant operation*

*First Aid*

**There is a member of the Centre Team on site at all times.  
There are telephones available at all times.**

*Included in this document are detailed floor plans, which include:*

*Fire Exits*

*Fire Extinguishing Equipment*

*First Aid, Burns Kits, Bio Hazard Kits*

*Life Saving Equipment*

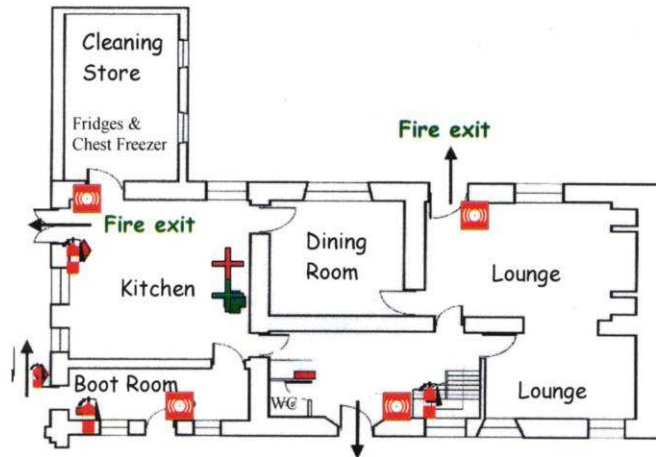
*The Trustees of Play Away are the Policy Holders for the Eshton Grange Site. These Policies include  
Public Liability and Employers Liability.*

*If you require any further information contact the Centre Management team at Play Away 01756 749334*

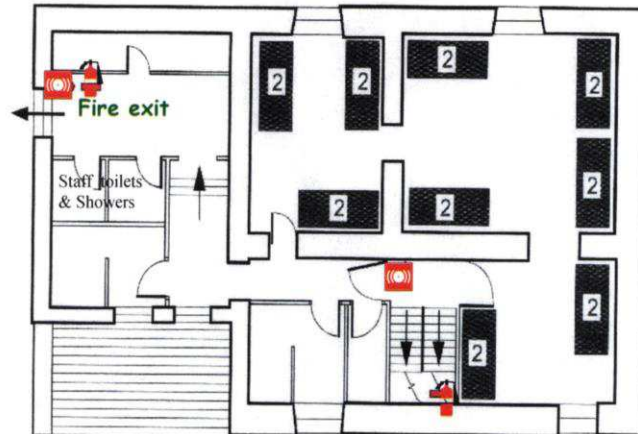
*The Centre Manager is Mark Hughes*

# Eshton Grange - Main house rooms & Bed Plan

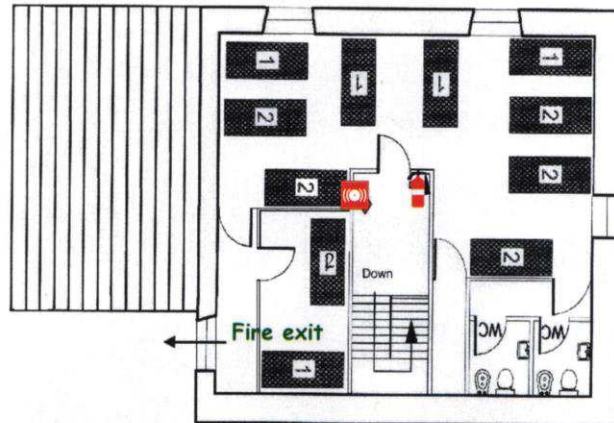
Ground Floor



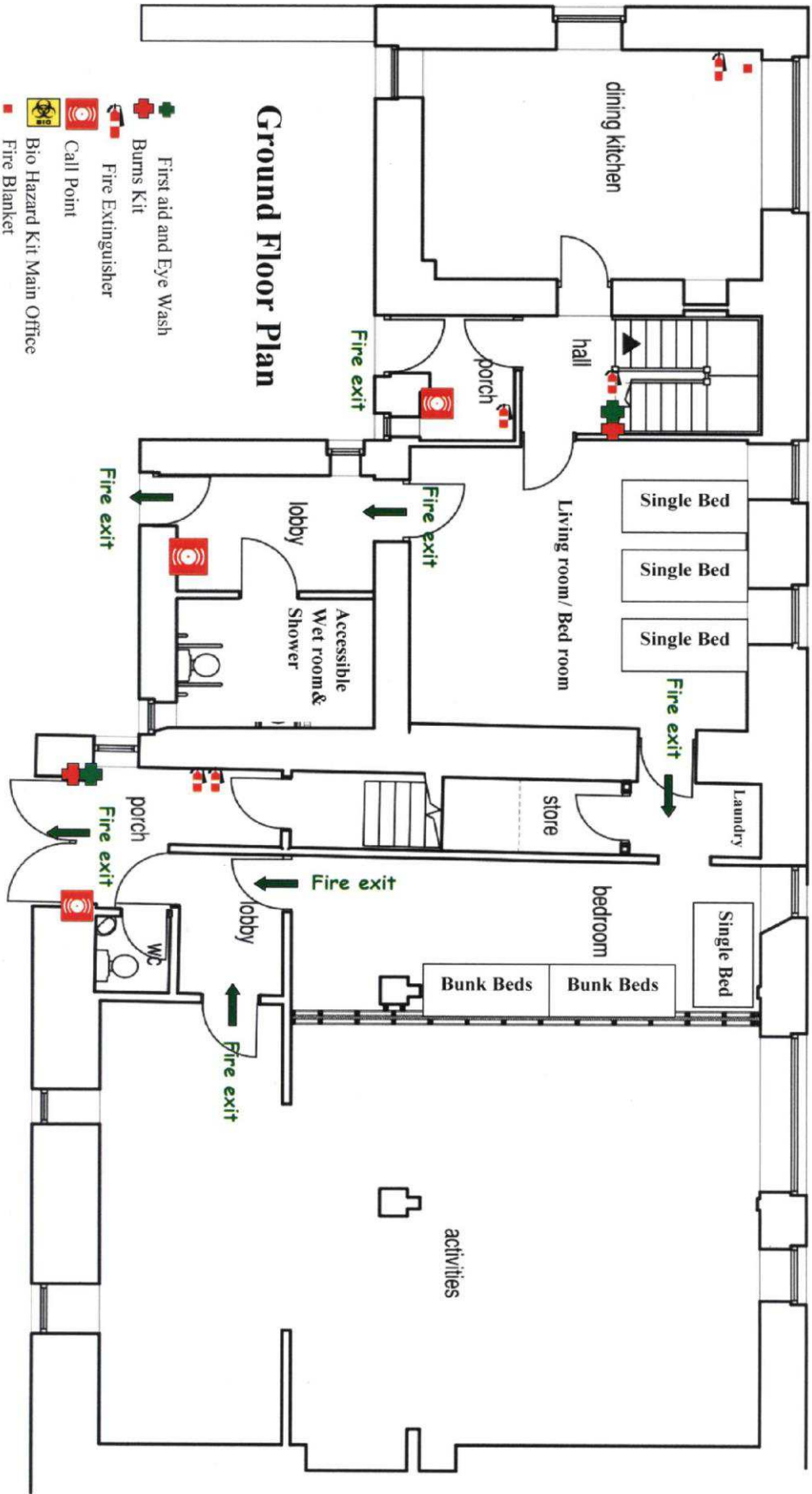
First Floor



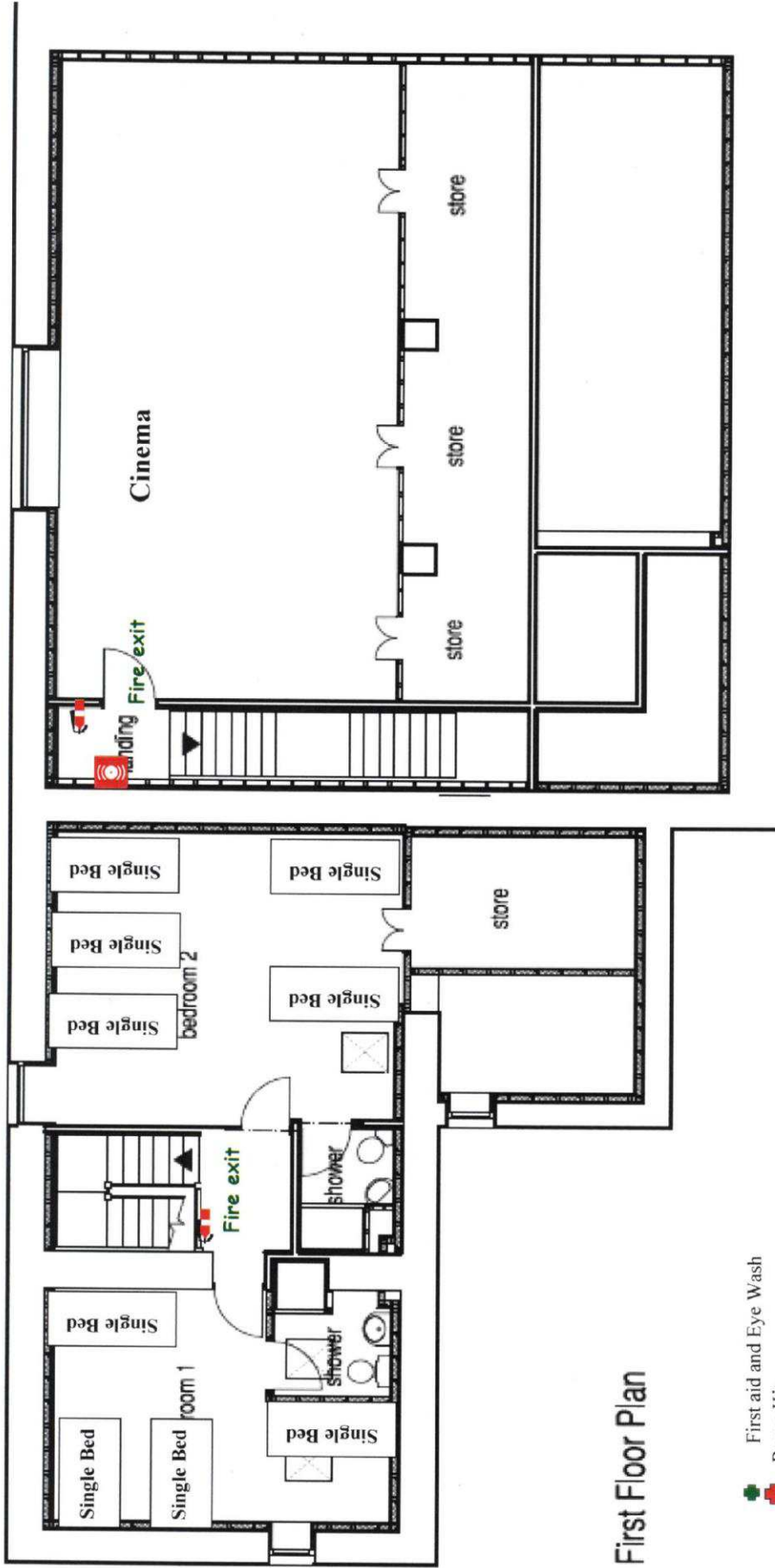
Second Floor



# Stone barn Accommodation



# Stone Barn 1<sup>st</sup> Floor



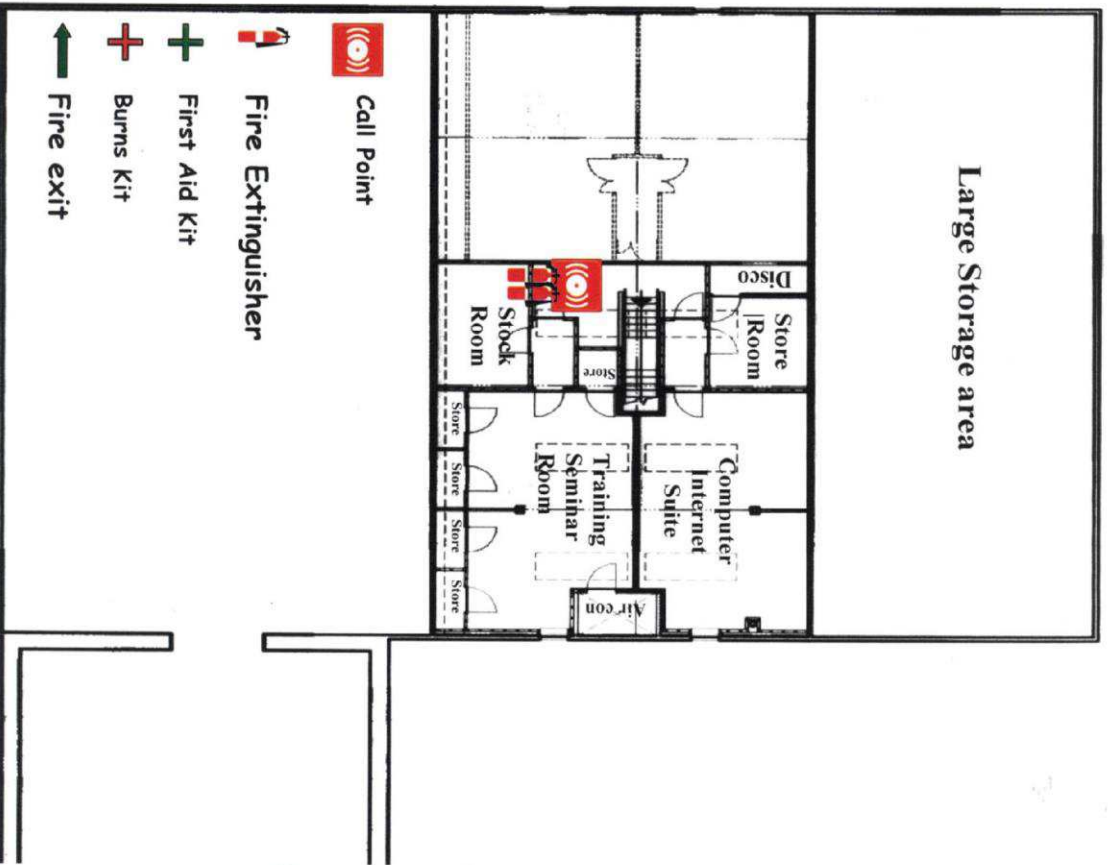
First Floor Plan

-  First aid and Eye Wash
-  Burns Kit
-  Fire Extinguisher
-  Call Point
-  Bio Hazard Kit Main Office

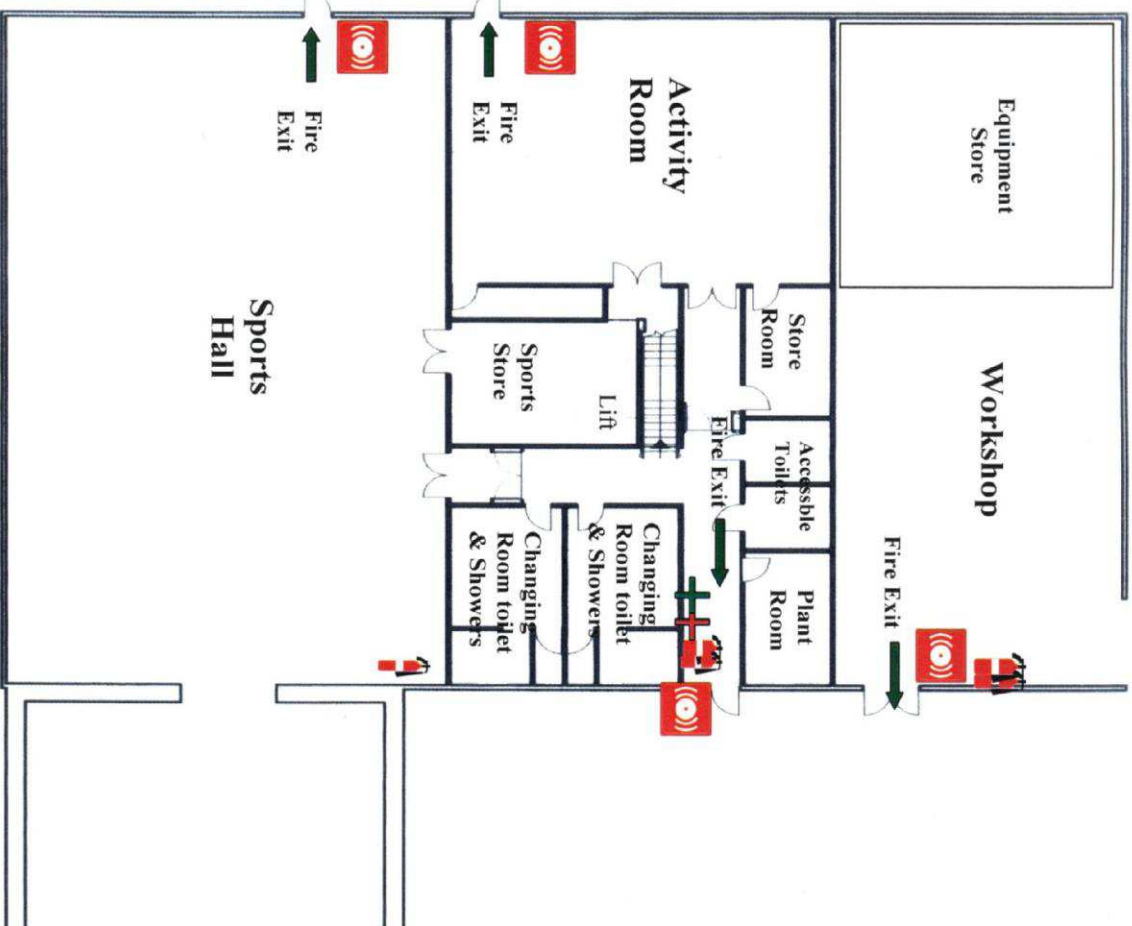
First Floor Plan

First floor

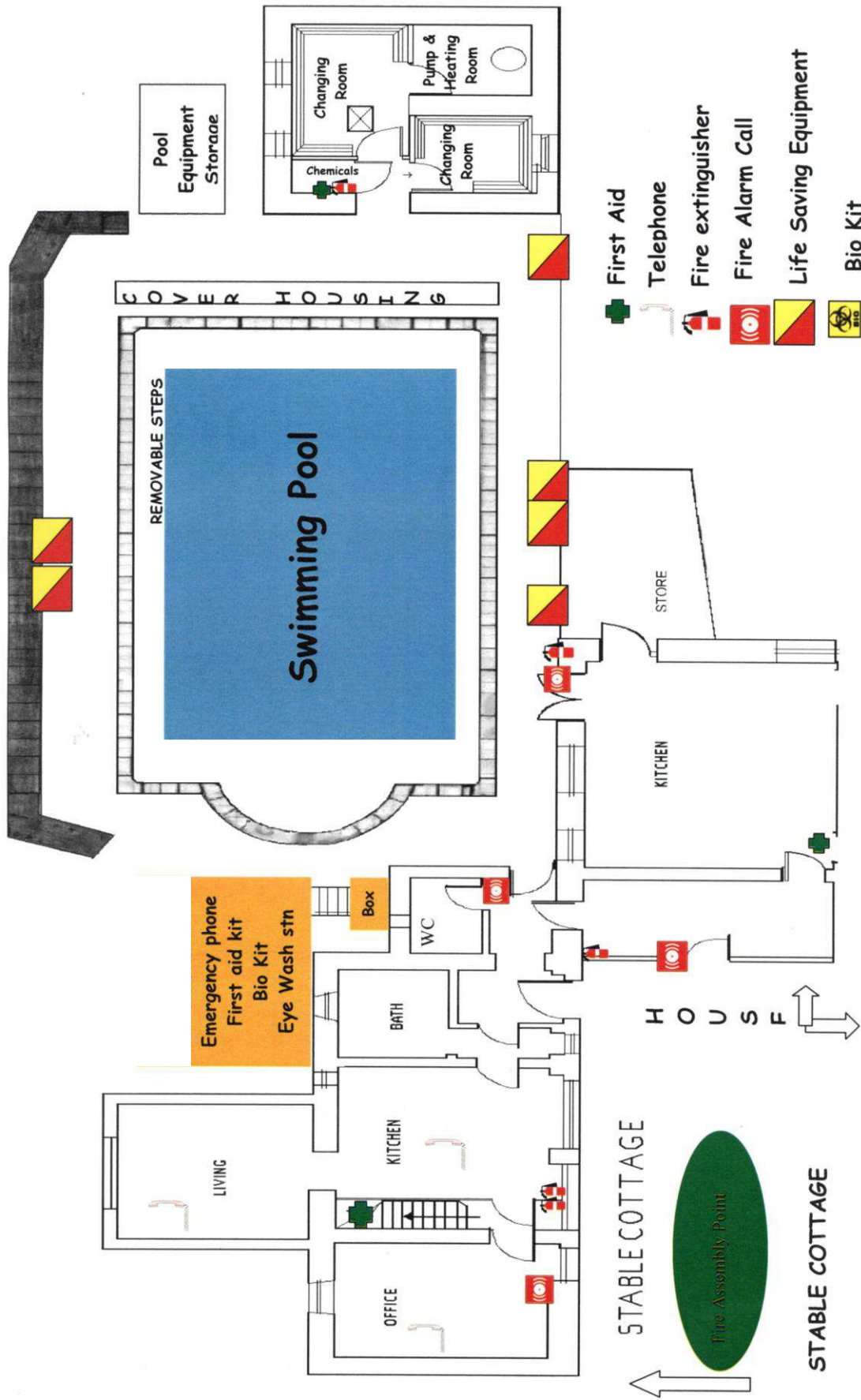
Sports / Activity & Storage Barns



Ground floor









PLAY AWAY  
ANIMALS RISK ASSESSMENT



## **PARTICIPATION STATEMENT**

Play Away recognises that the natural environment cannot be totally risk free. All groups participating in on-site activities should be aware of and accept these risks and be responsible for their groups activities.

- Play Away's animals are kept to enhance the centre in order for visitors to enjoy.
- Risks and hazards involved can be minimised with common sense and competent supervision.
- The welfare of the animals is of utmost importance to the centre.

### **Statement of risk**

Risk is an integral part of what we do on a daily basis and can play a vital role in helping young people to acquire extremely important life skills. Accidents can happen in any type of environment due to circumstances which the individual or leader has no control over. This risk needs to be balanced against the benefit that will be regained through enhancing and developing knowledge and understanding of the animals.

You must ensure a competent person supervises all participants on site at all times.

The Health and Safety Executive defines a '**competent person**' as someone who has sufficient training and experience or knowledge and other qualities that allow them to assist you properly. The level of competence required will depend on the complexity of the situation and the particular help you need.

**Generic hazards associated with the animals**

<b><u>Hazard</u></b>	<b><u>Specifics</u></b>	<b><u>Consequences</u></b>	<b><u>Preventative measure</u></b>	<b><u>Participant Action</u></b>
Animals	Biting, scratching, kicking, trampling, gauging , drowning	Being bitten, Being scratched, Being kicked, Being trampled Being gauged Drowning	Washing hands, Wearing gloves, Wearing the appropriate clothing, Ensuring there is suitable signage where needed.	Site Manager to communicate to animal staff to ensure that they are competent and confident with the handling, daily care of the animals at Play Away.
Zoonotic diseases	All the animals	Transmission of disease from animal to human. Salmonella/E Coli Leptospirosis Lyme disease Orf Ringworm	Washing hands, Wearing gloves No food and drinks in the animal area. Ensuring there is appropriate signage.	Pre-advice from Site Manager All Cuts need to be covered All footwear to be cleaned before departure.
Shallow Duck Bathing Pool	Drowning, falling in, tripping/ slipping.	Falling Slipping Tripping Drowning	Ensuring there is appropriate signage. Avoiding the overuse of practically wet areas.	Pre-advice from Site Manager Avoiding the overuse of practically wet areas.
Allergic Reactions	Reactions to animal fur Reactions to dust	Reaction specific to each individual	Wear appropriate clothing including goggles, masks, gloves	Staff to have given relevant medical details to Site Manager.

<u>Hazard - Pig</u>	<u>Those at risk</u>	<u>Specific</u>	<u>Existing Precautions</u>	<u>Risk Level</u>	<u>Severity</u>	<u>Likelihood</u>
Biting	All	Being bitten or trampled while moving, restraining or administering medication	Pig enclosure is a Staff only area. Ensure appropriate signs are in place. Staff to use a pig board when dealing with the pig.	H	5	3
Zoonotic Diseases	All	Erysipeloid Salmonella Streptococcal sepsis	Staff to thoroughly wash hands after dealing with the pig. Disposable gloves can be worn.	M	5	3
Slipping Tripping Falling	All	Slipping in wet conditions Slipping on Faeces Tripping over stones Falling down holes	Appropriate footwear and clothing to be worn. Fields regularly checked for holes(these to be filled) Check paddock for faeces and clean regularly.	M	5	4

<u>Hazard - Alpacas</u>	<u>Those at risk</u>	<u>Specific</u>	<u>Existing Precaution</u>	<u>Risk Level</u>	<u>Severity</u>	<u>Likelihood</u>
Kicking/Spitting /Trampling	All	Being kicked, Spat at, or trampled while moving, restraining or administering medication	Alpaca enclosure is a staff only area. Staff to work in a pairs Calm and confident behaviour by all.	H	5	4
Zoonotic Diseases	All	Bovine tuberculosis Salmonella Brucellosis E-Coli	Staff to thoroughly wash hands after dealing with the alpaca. Disposable gloves can be worn.	M	5	3
Slipping/Tripping	All	Slipping in wet conditions Slipping on Faeces Tripping	Appropriate footwear and clothing to be worn. Fields regularly checked for holes(these to be filled) Check paddock for faeces and clean regularly.	M	5	4

<u>Hazard - Sheep</u>	<u>Those at risk</u>	<u>Specific</u>	<u>Existing Precautions</u>	<u>Risk Level</u>	<u>Severity</u>	<u>Likelihood</u>
Slipping Tripping Falling	All	Slipping in wet conditions  Slipping on faeces  Tripping over/ Falling down holes	Appropriate footwear and clothing to be worn. Fields regularly checked for holes(these to be filled) Check paddock for faeces and clean regularly.	M	5	4
Zoonotic Diseases	All	Anthrax Brucellosis Cryptosporidiosis E. coli Giardiasis Louping ill Orf Ovine chlamydiosis Q fever Salmonella Toxoplasmosis	Staff to thoroughly wash hands after dealing with the Sheep Disposable gloves can be worn.	M	5	3

<b><u>Hazard - Goats</u></b>	<b><u>Those at risk</u></b>	<b><u>Specific</u></b>	<b><u>Existing Precautions</u></b>	<b><u>Risk Level</u></b>	<b><u>Severity</u></b>	<b><u>Likelihood</u></b>
Gauging	All	Being gauged while moving, restraining, feeding or administering medication	Goat enclosure is a staff only area Staff are to work in pairs when dealing with the goats.	H	5	4
Zoonotic Diseases	All	Anthrax Brucellosis Cryptosporidiosis E. coli Orf Q fever Salmonella	Ensuring staff through wash their hands after dealing with the goats. Disposable gloves can be worn.	M	5	3
Slipping Tripping Falling	Staff	Slipping in wet conditions Slipping on faeces  Tripping over/ Falling down holes	Appropriate footwear and clothing is worn Fields regularly checked for holes (these to be filled) Check paddock for faeces and clean regularly.	M	5	4

<u>Hazard – Rabbits and Guinea Pigs</u>	<u>Those at risk</u>	<u>Specifics</u>	<u>Existing Precautions</u>	<u>Risk Level</u>	<u>Severity</u>	<u>Likelihood</u>
Biting/Scratching	All	Being bitten or scratched by rabbits and guinea pigs	Staff to ensure correct handling methods are used while in contact with the rabbits and guinea pigs. Forms of restraint are performed correctly.	H	3	4
Zoonotic Diseases	All	Ringworm Salmonella Encephalitozoonosis Mange Pasteurella multocida	Ensuring Staff thoroughly wash their hands after dealing with rabbits and guinea pigs, Disposable gloves can be worn.	M	5	4
Slipping Tripping Falling	All	Slipping in wet conditions Tripping/Falling over stones, logs and animals.	Appropriate footwear and clothing is worn when area becomes wet. Fields regularly checked for holes(these to be filled) Check paddock for faeces and clean regularly.	H	5	4



<b><u>Hazard - Hens</u></b>	<b><u>Those at risk</u></b>	<b><u>Specifics</u></b>	<b><u>Existing Precautions</u></b>	<b><u>Risk Level</u></b>	<b><u>Severity</u></b>	<b><u>Likelihood</u></b>
Scratching/ Pecking	All	Being Scratched or Pecked by hens while handling, feeding, collecting eggs and administering medication	Staff to ensure correct handling methods are used while in contact with the rabbits and guinea pigs. Forms of restraint are performed correctly.	M	5	4
Zoonotic Diseases	All	Avian influenza (Bird Flu) Botulism Campylobacter E. coli Salmonella	Ensuring staff thoroughly wash their hands after contact with the hens. Disposable gloves can be worn.	M	5	4
Slipping Tripping Falling	All	Slipping in wet conditions Tripping/Falling over stones, logs and animals.	Appropriate footwear and clothing worn when area becomes wet. Fields regularly checked for holes(these to be filled) Check paddock for faeces and clean regularly.	H	5	4

Advised footwear when using -

Outdoor areas: Flat non-slip shoes/trainers.

In wet weather, boots or wellies are advised due to muddy conditions.

First aid equipment is kept in all the buildings on site (near the main door in the animal centre); main first aid box is in the office. All groups are informed of location of the office on arrival.

- Qualified first aider
- Nearest A&E Hospital – Airedale General Hospital
- Report to manager (or weekend staff) immediately



PLAYAWAY OUTSIDE AREAS  
RISK ASSESSMENT

## **PARTICIPATION STATEMENT**

Playaway recognises that the natural environment cannot be totally risk free. All groups participating in on-site activities should be aware of and accept these risks and be responsible for their groups activities.

Playaway's land is used to enhance the habitat for flora and fauna in order for visitors to enjoy.

Risks and hazards involved can be minimised with common sense and competent supervision.

### **Statement of risk**

Risk is an integral part of what we do on a daily basis and can play a vital role in helping young people to acquire extremely important life skills. Accidents can happen in any environments due to circumstances which the individual or leader has no control. This risk needs to be balanced against the benefit that will be regained through enhancing and developing knowledge and understanding of the environment.

You must ensure a competent person supervises all participants on site at all times.

The Health Safety Executive defines a 'competent person' as someone who has sufficient training and experience or knowledge and other qualities that allow them to assist you properly. The level of competence required will depend on the complexity of the situation and the particular help you need.

Natural environment hazards					
Hazard	Specifics	consequences	Control measure	Participant Action	
Insects	Wasps, bees, ticks	Stings, bites and infections allergic reactions Lyme's disease	First aid equipment Tick tweezers Epi Pen	Group parental consent form to administer medication. See notes at bottom.	
Plants	Nettles, hogweed, thistle. bramble Poisonous Berries Fungi	Stings Poisons Scratches Allergic reaction.	Targeted Strimming, spraying, pasture topping	Pre advice and supervision.	
Wild Animals	Deer, foal, game birds  Dead animals	Bites, attack,  infections	Unpastured topped areas, ponds, scrapes and copse. Fencing and gates Designated wild bird Feeding areas	Pre advice and supervision.	
Weather	Fallen branches, low visibility, swollen beck, sunburn	Injury, burns, drowning, falls and death	Land management and maintenance. Weather forecasts, Periodic external inspections/survey of trees.	Supervisor and site staff to communicate to site users exclusion areas in event of high winds and/or high rainfall/water levels.	
Long Grass/overgrowth	Tripping hazards Wild animals, birds nesting in hidden area	Injury Slip, trips and falls Stings, bites, attack	Pre advice documentation Provision of regularly cut routes to provide access	Competent Supervision  Pre advice	

			to/through areas.		
Becks	Drop into beck. Swollen due to rainfall Strong current Bridge Uneven surface – rocks, mud Steep embankment Weils disease	Injury Slip, trips and falls, drowning. Stings, bites, infection. Cuts, scratches, allergic reactions.	Severe weather condition guidance	Pre advice and supervision. Cuts etc. to be covered with waterproof dressings if undertaking water based activities. Where activities take place in the beck then throw lines should be carried – one throw line for each separate group in the beck. Supervisor and site staff to communicate to site users exclusion areas in event of high rainfall/water levels.	
Embankment –	Hill  Woods -	Injury Slip, trips and falls	Supervision and control measure. Out of bounds, signage, natural barriers, dead hedging, shrubs and fencing.	Competent supervision  Avoid entering	

<b>Hazards</b>	<b>Those at risk</b>	<b>Existing Precautions</b>	<b>Risk Level</b>	<b>Severity</b>	<b>Likelihood</b>	<b>Groups to ensure</b>
Top Camp Field	All	Young people follow leader instructions. Drop into woods= Fencing, shrubs, dead hedge, sign Designated camp fire area Open Fires= Follow guidelines. Area contained.	H (High)	5	2	Young people supervised at all times. Wear appropriate footwear. Read policy documents
Bottom Camp field	All	Young people follow leader instructions. Beck= Group staff to warn children of dangers Designated camp fire area Avoid in bad weather. (when beck is swollen) Open Fires= Follow guidelines Area contained (gated)	H	5	3	Young people supervised at all times. Wear appropriate footwear. Read policy documents
Uneven Surfaces On Land	All	Young people follow leader instructions. Constant supervision of children Pasture topped (twice yearly, except for pond areas)	M (Med)	5	3	Young people supervised at all times. Wear appropriate footwear
House Garden	All	Young people follow leader instructions. BBQ Area = Fire bucket Equipment checked before and after use	H	5	2	Young people supervised at all times. Wear appropriate footwear
Stone Barn Garden	All	Young people follow leader instructions. BBQ Area = Fire bucket Equipment checked before and after use	H	5	2	Young people supervised at all times. Wear appropriate footwear
Bottom Play Area	All	Young people follow leader instructions. Area mowed/strimmed Equipment checked regularly	M	5	2	Young people supervised at all times. Wear appropriate footwear
Top Play Area	All	Young people follow leader instructions. Area mowed/strimmed Equipment checked regularly	M	5	3	Young people supervised at all times. Wear appropriate footwear
Outside Eating Area	All	Young people follow leader instructions. Slippery When Wet Signs	L (Low)	5	2	Young people supervised at all times. Wear appropriate footwear



Potential Hazards	Those at risk	Existing Precautions	Risk Level	Severity	Likelihood	Groups to ensure
Top Camp Field Steep Drop into woods Open Fire Roadside	All	Young people follow leader instructions.  Drop into woods= Fencing, shrubs, dead hedge, sign  Only use designated camp fire area  Area contained.	H (High)	5	2	Young people supervised at all times. Wear appropriate footwear. Read policy documents
Bottom Camp field	All	Young people follow leader instructions. Beck= Group staff to warn children of dangers Designated camp fire area Avoid in bad weather. (when beck is swollen) Open Fires= Follow guidelines Area contained (gated)	H	5	3	Young people supervised at all times. Wear appropriate footwear. Read policy documents

A suitable first aid kit may be carried. Due to the significant risk associated with allergic reaction to bee and wasp stings by some individuals group leaders should be made aware of anyone who is known to have bee or wasp sting allergies and be aware of the procedure to follow in the event of a sting.

Advised footwear when using outdoor areas: Flat non-slip shoes/trainers. In wet weather, boots are advised due to muddy conditions.

First aid equipment is kept in all buildings on the site; main first aid box is in office. All groups are informed of location of the office on arrival.

- Qualified first aider – Mark Hughes (Or weekend staff)
- Nearest A&E Hospital – Airedale general Hospital
- Report to manager – (or weekend staff) immediately